Excel 2007 Mini Skills: Macros

Edit a macro

1. If the Developer tab is not available, do the following to display it:
   a) Click the Microsoft Office Button , and then click Excel Options.
   b) In the Popular category, under Top options for working with Excel, select the Show Developer tab in the Ribbon check box, and then click OK.

2. To set the security level temporarily to enable all macros, do the following:
   a) On the Developer tab, in the Code group, click Macro Security.
   b) Under Macro Settings, click Enable all macros (not recommended, potentially dangerous code can run), and then click OK.

3. On the Developer tab, in the Code group, click Macros.

4. In the Macro name box, click the macro that you want to edit.

5. Click Edit.

Change macro security settings


2. In the Macro Settings category, under Macro Settings, click the option that you want.