Dear Prospective Student:

Thank you for your interest in Specialist in Education (Ed.S) in Special Education at the University of New Mexico. The Ed.S. Certificate is an excellent opportunity to pursue Post-MA education in Special Education. An M.A. in Special Education is required for admission to the Ed.S. Certificate Program.

All application materials must be received by the deadline for the semester in which you apply.

**Deadlines for the Ed.S. program are:**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Summer and Fall Semester</td>
<td>February 28</td>
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<tr>
<td>Spring Semester</td>
<td>September 30</td>
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**Step 1: Application to the UNM Admissions Office**

1) Apply to the Admissions office on-line at [http://www.unm.edu/apply](http://www.unm.edu/apply).
2) Pay the $50.00 non-refundable application fee via credit card.
3) Send one official transcript from each college you have attended, except UNM, to the address below:

   Office of Admissions  
   Attn: Graduate Admissions  
   P.O. Box 4849  
   Albuquerque, NM  87196-4849

**Step 2: Application to the Special Education Program**

1) Send the following items to the mailing address below or submit directly to the Special Education Program in Hokona Hall, Room 104.

   - The Special Education Program Application Form  
   - Your Letter of Intent stating your reasons for applying to the Program, a description of relevant experience, and your education/career goals  
   - One official transcript from each college you have attended, except UNM  
   - Sample of professional writing (this may be a term paper, published article, thesis, or any other professional document) that demonstrates your ability to write well  
   - Professional vita (resume)  
   - Five (5) letters of recommendation

   College of Education  
   Dept. of Educational Specialties/Special Education  
   MSC 05 3040  
   1 University of NM  
   Albuquerque, NM 87131-0001

Before applying, we encourage you to schedule a meeting with relevant faculty to discuss your goals.

The Application Form and cover sheets for Letters of Recommendation are available online at this link: [http://coe.unm.edu/departments/ed-specialties/special-education/special-education-eds-certificate/program-application-information.html](http://coe.unm.edu/departments/ed-specialties/special-education/special-education-eds-certificate/program-application-information.html)

We also recommend that you complete the financial aid FAFSA form. Doing so will make you eligible for some scholarships. Information about FAFSA can be found at this link: [http://finaid.unm.edu/fafsa/index.php](http://finaid.unm.edu/fafsa/index.php)

Please call 277-5018 if you need help completing your application. Alternative formats are available upon request. We wish you the best in your future studies.

Sincerely,

Ruth Luckasson, J.D.  
Chair  
Department of Educational Specialties