TRANSFER STUDENT APPLICATION PROCEDURES

In addition to the above requirements, transfer students will be considered for acceptance into the UNM-ATEP upon completion of the following:

- Completion of the UNM-ATEP undergraduate entrance application;
- Submit syllabus and coursework (include competencies / proficiencies if applicable) from all previous athletic training courses taken;
- The transfer student will need to demonstrate all competencies / proficiencies associated with transfer courses;
- Advisement with the UNM-ATEP Coordinator and / or the Department of Health, Exercise and Sports Sciences Chair;
- Minimum cumulative GPA of 2.75* on all transferred courses;
- The transfer student must have obtained a “B-” or better in all transferred athletic training course work;
- Probationary acceptance may be considered for transfer students who have not met the grade requirement, however the student will be required to retake the corresponding athletic training course;
- Completion of 30 observational hours in the UNM Athletic Training Facilities (not 50 hours as listed above).

* Although the minimum GPA requirement to be admitted at UNM is a cumulative 2.0, the UNM-ATEP requires a cumulative 2.75 GPA for acceptance into the UNM-ATEP.

TRANSFER COURSE ACCEPTANCE PROCEDURES

The University of New Mexico Athletic Training Education Program (UNM-ATEP) Coordinator along with the Department of Health, Exercise and Sports Sciences (HESS) Chair, will review all course descriptions and syllabi. Materials submitted will be compared to University of New Mexico (UNM) course descriptions, objectives and competencies / proficiencies to determine if they are compatible.

If the course does not have comparable credit hours, content, objectives, and / or clinical experiences, the course will not be substituted for a UNM course and the student will follow the normal athletic training curricular plan. If the course is equivalent to the UNM course, the student will be required to demonstrate all competencies / proficiencies associated with the transfer course. The course will then be placed within the curricular plan where deemed appropriate by the UNM-ATEP Coordinator and the HESS Chair.
PROCEDURES FOR ACCEPTANCE

1. Once the application is completed, it is to be returned to the UNM-ATEP Coordinator whereby it will be reviewed and a final decision regarding the student’s admission status will be made.
2. Each student will be notified in writing of program admission status.
3. Students who wish to protest a decision may file a formal request for rebuttal with the UNM-ATEP Coordinator. Students who disagree with the final decision should follow the Student Grievance Procedures as outlined in the UNM Student Handbook, Pathfinder (www.unm.edu/~pathfind).

PROGRESSION AND RETENTION POLICY

In order to progress and continue in the UNM-ATEP, the Athletic Training Student must comply with the following:

1. Current American Red Cross Professional Rescuer or American Heart Association Healthcare Provider CPR / AED certification;
2. Annual Bloodborne Pathogens Module current certificate of completion;
3. Maintain registration with the UNM College of Education (COE) Field Services portal, including:
   a. A clean background check,
   b. Medical professional liability insurance;
4. Appropriate progression through the UNM-ATEP Educational Competencies and Clinical Proficiencies Manuals, Levels I-IV, as described in course syllabi;
5. Satisfactorily complete Athletic Training Student evaluations as per course syllabi;
6. Maintain compliance with the UNM-ATEP: Athletic Training Student Handbook & all UNM policies & procedures as outlined in the UNM Catalog and UNM Student Handbook, Pathfinder;
7. Achieve a “B-” or better in all athletic training courses;
8. Achieve a “C” or better in all general education courses;
9. Maintain cumulative Grade Point Average (GPA) of a 2.75;
10. Attend academic advisement session with UNM-ATEP faculty each semester;
11. Adhere to the National Athletic Trainers’ Association (NATA) Code of Ethics (see p.66).

Non-compliance with any portion of the Progression and Retention Policy will result in disciplinary action as described in the Disciplinary Probation (see p. 23) and Academic Probation (see p. 27) sections of the UNM-ATEP: Athletic Training Student Handbook.