Teaching Assistant Pool Protocols

1. All Physical Education classes scheduled in the pool are assigned an area: Johnson, shallow, deep or therapy. Any deviation from the assigned area needs to be approved by the Facility Manager or the Pool Manager.
2. Since classes are not guarded, teaching assistants are required to supervise and maintain a safe environment at all times.
3. In the event of an emergency the instructor has the primary duty to act. However, when lifeguards are available, they will activate the Emergency Action Plan and assist in any way possible.
4. Class set up and take down as well as equipment needs are the responsibilities of the teaching assistant. Special needs or arrangements can be made through the Pool Manager or the Facility Manager.
5. Six to eight lap lanes are reserved for open recreation swimming and are not to be used by classes. Class participants who wish to swim laps in the open recreation lanes should do so before or after classes only.
6. Lane eight in the deep end may be used at the discretion of the teaching assistant. Water Polo and large swimming classes should take advantage of this extra lane.
7. Classes may not enter the water until the teaching assistant is present to actively supervise for the duration of the class.
8. Any problems or concerns with the facility should be directly reported to the Facility or the Pool Manager.
9. Diving boards may be used only with the permission of the Pool Manager. Diving boards are for instructional purposes only.
10. Lifeguards are on duty to ensure a safe environment and to enforce rules. Please respect the facility and the lifeguard’s authority.
11. Please use common courtesy when dealing with patrons and staff at the pool.
12. All students and instructors should follow the rules that are posted.

Emergency Procedures

NON-OPEN RECREATION
Johnson Pool
Teaching Assistants, coaches and all other non-lifeguarded activities.
1. Make appropriate rescue.
2. Have a student get help from Olympic pool (Olympic Pool is currently closed, so a UNM lifeguard is available to support the Teaching Assistants in an emergency.)
3. Have student or Break Lifeguard call 911. The red emergency phone can be used to contact campus police who will dispatch emergency information. If the red emergency phone is not used you may use the pool deck phone. Call 911, notify the building supervisor at 277-0178 and call Ken at 269-8428. If Ken or a Head Guard is on deck this procedure may not be necessary.
4. Lifeguard support will come from the Break and Desk Lifeguards.
5. **Break lifeguard** should go immediately to the Johnson pool with rescue equipment. This lifeguard will provide assistance as needed. Assistance may include removal from the water, backboard assistance, first aid, two-person CPR or other assistance as needed.
6. **Desk lifeguard** should inform all other lifeguards of the situation. Desk lifeguard should then immediately report to Johnson pool to determine if 911 has been called. If 911 has been called Desk lifeguard should retrieve the Master Lock keys, unlock the west gate, and wait for EMS to arrive. If 911 have not been called Desk guard should call 911 and then proceed to unlock gate and wait for EMS to arrive.

OPEN RECREATION
Johnson Pool
1. Lifeguard in chair must make appropriate rescue.
2. Break lifeguard assumes the role of secondary rescuer and assists as needed. This may include clearing the pool, back up coverage, removing the victim, back boarding, first aid, CPR, or any other assistance as needed.
3. Desk lifeguard should:
   A. Use the red emergency phone and contact campus police. Campus police will then dispatch the emergency information.
   B. Prop open door #42 at the top of the ramp opposite of the Equipment Room. No keys are necessary, and then get a patron or Johnson Center Employee to stand at the door to meet EMS and then direct the medical personnel to the Johnson Pool. Return to the Pool once the door is covered and then assist in the rescue.
   C. After contacting campus police, then ensuring door #42 is ready for EMS and assisting in the rescue, notify the building supervisor at 277-0178 and call Ken at 269-8428. If Ken or a Head Guard is on deck this procedure may not be necessary.

Desk Guard
1. Call 911
   The following information should be given.
   - **Location:** UNM Olympic Pool at Johnson Center-Direct them to the West side of the pool behind Student Health Center. (Redondo and Redondo Court go west)
   - **Type of Accident:** Diving, Falling, Seizure, Drowning, etc.
   - **Age:** Estimate the victim’s age.
   - **How many Victims:** Number of victims involved in the accident.
   - **Condition of the victim:** Unconscious/conscious, Breathing, Pulse
     Depending on your response, EMS will determine the type of emergency unit that should be dispatched.

2. Call a Recreational Service supervisor at 277-0178.
3. Call Ken Lucas at 269-8428.

Break Guard
The Break guard should be on the deck to assist the Primary Rescuer. This may involve crowd control (clearing the pool), assisting with a spinal injury, or helping perform CPR. In the case of a spinal, the Break guard should carry the red rescue bag containing the Oxygen and BVMs, the AED, and the backboard to the site of extrication. The Break Guard is always the designated secondary rescuer and thus will likely be responsible for sinking the backboard in all removals.

Therapy Guard
This guard will enter the water to make the rescue in his/her area of responsibility. If the rescue is not in the Therapy Pool, the guard will clear the pool and report to the service desk. S/he will retrieve the Master Lock keys, unlock the west gate, and wait for EMS to arrive.

Lane Guard
This guard will enter the water to make the rescue in his/her area of responsibility. If the emergency is not in his/her area, they will provide assistance as needed. Crowd control will be the major responsibility of this guard as well as backboard assistance.

Deep End Guard
This guard will enter the water to make the rescue in his/her area of responsibility. If the emergency is not in his/her area, they will provide assistance as needed. Crowd control will be the major responsibility of this guard in addition to backboard assistance.

Shallow Guard
This guard will enter the water to make the rescue in his/her area of responsibility. If the emergency is not in his/her area, she or he will provide assistance as needed. Crowd control will be the major responsibility of this guard as well as backboard assistance. If the rescue is taking place in the Therapy Pool, the Shallow guard will assume the responsibility of getting the keys, unlocking the gate, and waiting for EMS.