



Application Instructions: Educational Psychology, MA, PhD, & combined MA/PhD

Application for graduate study must include the materials identified below. If you need more information about the application process, contact the program office at 505-277-4535 or ifce@unm.edu.

- (1) **Complete online application** and all required registration information. Visit the Admissions Office website www.unm.edu/apply for online application information. A \$50.00 application fee is required.
- (2) **One official transcript** of **all** prior undergraduate and graduate course work. UNM students can upload an unofficial UNM transcript. A minimum grade point average (GPA) of 3.0 as an undergraduate and a 3.3 GPA as a graduate student is required.
- (3) **A letter of intent** describing the applicant's rationale for pursuing the degree, the congruence between the applicant's professional goals and our program and faculty, and why the program might help the applicant's career goals. For doctoral applications, it may be helpful to discuss which faculty the student is interested in working with.
- (4) **A minimum of three letters of recommendation** describing the applicant's academic and professional strengths and accomplishments. Requests for letters of recommendation are processed through the online application system. You will need to provide the names and emails of the individuals. A link will be sent to the individual requesting the recommendation letter. The system will allow the person writing the recommendation to submit the ratings form and a separate letter of support.
- (5) **Official score transcripts for the Graduate Record Examination (GRE) or MAT** taken within the past 7 years. This should be uploaded to your online application. To have your GRE scores sent directly to UNM, enter the official school code for UNM: 4845.
- (6) **A sample of written work for students seeking the PhD or combined MA/PhD** providing evidence of the candidate's research competence and potential. Examples include a completed master's thesis, a published article or a conference paper. A research proposal or a review of research literature that you have written for a graduate course would also be acceptable. This should be uploaded to your online application.

It is the applicant's responsibility to ensure that all application materials are submitted. Applicants may check on the status of their application by logging on to LoboWeb.



Application deadlines are explained in the following table:

Degree being applied for:	Complete Application Dueby:	Faculty will most likely make decision	For admission beginning the
MA or PhD	March 1	April 1	Summer or Fall
MA or PhD	October 1	November 1	Spring Semester
Combined MA/PhD	December 1	February 14	Fall Semester

- Completed applications should to be submitted to the www.unm.edu/apply at least two weeks before these dates to ensure that all materials are forwarded to us by the Admissions Office by the due dates.
- *Qualified applicants will be invited to campus for interviews with program faculty after initial review of applications. Phone interviews may be conducted for applicants who do not live in New Mexico.*
- Applicants will be notified of the faculty’s preliminary decision on the application after its review. Final admission occurs only after action by the Office of Admissions.
- Once admitted to the program, it is the student’s responsibility to make sure that the program office has up-to-date addresses (home and email) and telephone numbers. The program coordinator typically communicates important information (e.g., opportunities for graduate assistantships, deadlines for annual review, course offerings) via e-mail. For this reason, all Educational Psychology graduate students are expected to have an e-mail account. Upon admission, students will be added to EDPSY-L, the listserv for EDPSY faculty, majors, minors and alumni.