



**Application Guidelines for:** *Elementary Education (MA)*

**Application Deadline:** *February 1 for Fall / September 1 for Spring*

Application for admissions	Specific instructions
Program of Interest	<p>Select: College of Education &gt; Teacher Education/Educational Leadership and Policy &gt; Elementary Education &gt; MA Elementary Education Please indicate which option you are applying for:</p> <p>M.A. in Elementary Education (traditional) M.A. in Elementary Education with a focus on Teacher Leadership (online) <b>[Fall admission only]</b> M.A. in Elementary Education with a focus on Reflective Practice (MARP) <b>[Fall admission only]</b> M.A. in Elementary Education with a Concentration in Mathematics, Science, and Educational Technology (MSET) M. A. in Elementary Education with Alternative Route to K-8 Licensure (for those seeking elementary licensure)</p> <p>Please add Teach for America (TFA) as an interest option in the application for Elementary and Secondary MA programs.</p> <p>In the "Faculty Member Preferences Box," instead of indicating a faculty member, please indicate at which campus you will be attending: Albuquerque, Gallup, or Farmington.</p>
Letter of Intent	<p>The Letter of Intent is an intellectual autobiography that conveys the continuum of experiences in your academic life which have led you to seek an academic graduate education in elementary education. Include a one- to two-page personal essay explaining your reasons for pursuing a Master of Arts Degree in Elementary Education.</p> <p><b>For Those Applying to the M. A. in Elementary Education with Alternative Route to K-8 Licensure, please follow the instructions below:</b> In your Letter, you should explain:</p> <ol style="list-style-type: none"> <li>1. What experiences have led you to become a teacher, your philosophy of education, and characteristics you feel you possess to enhance and contribute to the profession of teaching.</li> <li>2. The reasons you desire a Master of Arts Degree in Elementary Education from UNM;</li> </ol>

	<p>3. Your planned area of focus during your graduate studies; and  4. Your professional goals following attainment of your Master of Arts Degree.</p> <p><b>For Those Applying to the M.A. in Elementary Education (for Licensed Teachers), please follow the instructions below:</b>  In your Letter of Intent, please include the following:  1. Your experiences in education, teaching, and working with children;  2. The reasons you desire a Master of Arts Degree in Elementary Education from UNM;  3. Your planned area of focus during your graduate studies; and  4. Your professional goals following attainment of your Master of Arts Degree.</p> <p><b>FOR ALL APPLICANTS:</b>  <b>Style of Statement:</b>  Typed and double-spaced; 12-point font in Times New Roman  One or two typed pages in length (no longer than two please)  Clear and concise letter construction with supporting details  <b>Organization of Statement:</b>  <i>Opening Paragraph:</i></p> <ul style="list-style-type: none"> <li>• Introduce yourself</li> <li>• State why you are applying to the program</li> </ul> <p><i>Subsequent Paragraphs:</i></p> <ul style="list-style-type: none"> <li>• Describe your qualifications and background</li> <li>• Describe experiences that have served as a foundation for your teaching</li> <li>• Describe your experiences in working with and teaching students of diverse populations</li> <li>• Consider the following accomplishments as they apply to your experiences: <ul style="list-style-type: none"> <li>▪ successful experiences working with school-age children</li> <li>▪ experience in multicultural/diverse settings</li> <li>▪ mentorship roles</li> <li>▪ experiences in program/career development leadership roles in your organization</li> <li>▪ other relevant professional development or educational experiences</li> </ul> </li> </ul> <p><i>Closing Paragraph:</i></p> <ul style="list-style-type: none"> <li>• Describe what you wish to accomplish through your graduate studies.</li> <li>• Describe your educational and professional goals as a result of acquiring a Master of Arts Degree in Elementary Education.</li> </ul>
<p>Writing Sample</p>	<p><b>FOR M. A. in Elementary Education with Alternative Route to K-8 Licensure ONLY*:</b>  In addition to the Letter of Intent required above, please also include the following two Essays in one document for uploading. Be sure to name each individual essay as “Identity Statement” or “Working with Persons with Special Needs Statement.”</p>

	<p>1. Identity Statement: Please address the following topics. Who are you as a person? Describe your culture and how other forms of diversity impact/impacted your life. Describe your commitment to working with diverse populations. What experiences with other cultures and languages do you have? How will your experiences, attitude, and perceptions about diversity impact you as a teacher?</p> <p>2. Working with Persons with Special Needs Statement: Please address the following topics. Describe your commitment to working with persons with disabilities and other special needs. What are your feelings about working with students with individual differences in your classroom? How would your personal experiences and coursework impact your understanding of and willingness to work with persons with individual differences in the general classroom?</p> <p>*The writing sample is not required for MA for Licensed Teachers.</p>
<p>CV/Resume</p>	<p>Prepare a one or two page resume that provides us with information about your professional goals, your educational achievements, your employment experiences, and your community and extra-curricular experiences. Your resume represents you as a professional. Please use the template below in constructing your resume.</p> <p><b>Heading</b></p> <p><b>Please begin your résumé with the following information:</b></p> <ul style="list-style-type: none"> <li>• Name</li> <li>• Current Address</li> <li>• Preferred Phone</li> <li>• Preferred Email</li> </ul> <p><b>Educational Achievement</b></p> <p>Please list:</p> <ul style="list-style-type: none"> <li>• Degrees completed</li> <li>• Overall grade point average earned in Undergraduate Study</li> <li>• Grade point average in major</li> <li>• Certificates, Endorsements, and Teaching Fields</li> <li>• Any academic honors or awards you have received.</li> </ul> <p><b>Employment Experience</b></p> <ul style="list-style-type: none"> <li>• Significant employment experiences, including work with children and/or young adults.</li> <li>• Dates and duration of employment (beginning with most recent).</li> <li>• Employer’s or company’s name.</li> <li>• A brief description of the position you held and your major responsibilities.</li> <li>• Any awards or special recognition you received.</li> </ul> <p><b>Community and/or Extra-Curricular Experiences</b></p> <p>Please list up to three significant extra-curricular and/or community activities in which you have participated. For each activity, please list:</p> <ul style="list-style-type: none"> <li>• Dates and duration of activity (most recent to least recent).</li> </ul>

	<ul style="list-style-type: none"> <li>• The sponsor of the activity.</li> <li>• A brief description of your role.</li> <li>• Any awards or special recognition you received.</li> </ul>
Special Requirements	<p><b>For M. A. in Elementary Education with Alternative Route to K-8 Licensure: Report of scores of the National Evaluation Series (NES) Essential Academic Skills I, II, and III.</b></p> <p>Complete the NEW Essential Academic Skills I, II, and III and include a scanned copy of the scores with the application. If you have not yet complete the test, include a copy of your registration with test date. To register to the NES Essential Academic Skills I, II, and III, visit: <a href="http://www.nestest.com">http://www.nestest.com</a></p> <p><b>For All other M. A. in Elementary Education Options: COPY OF TEACHING LICENSE</b> (for licensed teachers)</p>
Video/Audio Link	You have the option of uploading a 3-minute video of yourself with this application. This is not a required component of the application.
<b>Important links</b>	<b>Specific instructions</b>
Recommendations	<p>Three (3) letters of recommendation are required. Please supply accurate email information in order for delivery of the Recommendation Request.</p> <p>In the space provided at the bottom of this section, please ask your Recommendation Providers to address the following areas:</p> <ol style="list-style-type: none"> <li>1. The Recommendation Provider’s relationship to you and the time period of the relationship.</li> <li>2. Your qualifications for success in a graduate program.</li> <li>3. The Recommendation Provider’s knowledge of you as an educator or your potential to be a successful educator.</li> </ol>

**Website:** <http://coe.unm.edu/departments-programs/teelp/elementary-education/index.html>

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